

## NDCDEA Director's Meeting

December 14, 2022

The December 14<sup>th</sup> meeting was held via Zoom and called to order at 1:02 pm by President Krueger. Directors present were Dustin Krueger, Tokina McHarry, Matt Olson, Easton Brown, Stetson Myers, Darci Gahner, Chad Thorson, and Molly Jugovic. Others present were Rhonda Kelsch and Sarah Tunge. Absent were Anderson, Beckman, and Fairbanks.

The minutes from the October 26, 2022, meeting were approved via email on 11-2-22 – Olson motioned for approval, Anderson second. Motion passed.

McHarry motioned to approve the minutes from the November 21<sup>st</sup> Reorganizational meeting. Second by Olson. Motion carried unanimously.

Discussion on the auction held at the annual convention. The location in the Ballroom was liked by directors. \$4000 was brought in this year and that will be applied to the 2023 scholarships. The 2023 scholarship round will be emailed out within a week or two. McHarry motioned to fund a minimum of two scholarships ranging from \$1,000-\$2,000 for the 2023 year. Second by Olson, motion carried.

The windbreak technology course will likely be held in September. Krueger will contact the Agroforestry Center about helping with training. NDFS has also expressed interest in participating due to the high number of new employees in their agency.

Discussion on grants being administered by NDCDEA. Kelsch will finish collecting agreements/documentation for 2023 OHF. She will also be wrapping up the NRCS TA grant extension. Olson motioned to appoint Sarah Tunge the point person for all grants administered at this point through the NDCDEA. Thorson second. Discussion on this being a smooth transition due to Tunge's familiarity with these grants and her office having the staff capacity for her to take on the extra workload. Tunge would also step out of the review capacity for OHF and another district employee would be asked to serve. Also, another TA grant will be starting for another 3 years – but reporting will hopefully change to be like DART. Motion carried.

Tree Promo update – planning is progressing well, finalizing agenda and it will be sent out soon.

Education training – committee met, and emails were sent out to contacts for this program with potential dates. Hoping to still be able to fit this training in this next year prior to tree season.

Employees Handbook – more discussion at next meeting, but still in the works to be updated, along with website revisions.

Discussion on National NACD convention. Motion was made by Olson to pay registration for Tunge to attend, second by McHarry. Motion carried. After further discussion, motion by Olson to cover registration fee for any Employee Association director or advisor who wishes to attend the annual NACD convention. Second by Jugovic, motion carried.

Meeting was adjourned at 2 pm.

Respectfully Submitted,

*Tokina McHarry, Secretary*