

NDCDEA Director's Meeting

March 11, 2024

The March 11, 2024, Director's Meeting was held in-person at the Radisson Blu, Downtown Fargo. Meeting called to order by President Brown at 11:16 am. Directors present were Easton Brown, Tokina McHarry, Billie Jo Hinders, Kelli Schumacher, Dustin Krueger, Ty Nordby, and Darci Gahner. Quorum established. Others present Hannah Nordby.

The minutes from the February 14 meeting were approved on 2/21/24, with Beckman making motion, Hinders second. Passed.

Financials: Gahner presented the financial report (see attached). Krueger made a motion to approve the report, Hinders second. Motion carried.

Old Business:

Statewide Tree Planting Initiative/OHF – The next call for applications with the new format of batching them earlier has went out. Directors have heard mostly positive feedback – a few negatives.

NDCDEA Scholarships – Received scholarships were sent out to all directors, ranked, and returned to Krueger. After compiling everyone's ranking, the top four were Jamie Thompson, Nicholas Wulfekuhle, Kara Siemieniewski, and Lydia Wilson. Schumacher made a motion to approve these four as the scholarship recipients. Krueger seconded the motion. Motion passed. Gahner will notify the potential winners of what they need to receive the \$1,000 award.

Employee Handbook – No update

2024 Workshops/Training -

Tree cooler maintenance/planting workshop – Schumacher talked with Betty Brown. Will be held this spring – shooting for somewhere in the area of April 22-26 depending on snow. Fall session still in the planning stages – probably in Jamestown.

Drill workshop – Date is August 8. Still finalizing the location around Stutsman County.

UCOW – Discussion on spending money to bring speakers in. Hinders made a motion to approve \$5,000 to bring in main speaker plus money for travel expenses for other closer speakers. Nordby seconded the motion. Motion carried.

Above and Beyond Award – winner this year was Tokina McHarry

DAM Updates – 2025 will be held in Minot, probably the same time in March.

2024 Mentor Program Survey – request for mentors/updates was emailed out to SCDs in state.

Grant Writing workshop – H. Nordby updated board on progress. Will be held in conjunction with NDSU trained staff. There are some happening this spring and she will plan one in fall.

New Business: None

Other Business: None

Meeting was adjourned at 12:10 pm.

Respectfully Submitted,


Tokina McHarry, Secretary

1:44 PM

03/07/24

Accrual Basis

NDCDEA
Balance Sheet
As of March 7, 2024

	<u>Mar 7, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
NDCDEA Checking	133,787.48
Total Checking/Savings	<u>133,787.48</u>
Total Current Assets	<u>133,787.48</u>
TOTAL ASSETS	<u><u>133,787.48</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	2,841.10
Unrestricted Net Assets	129,724.06
Net Income	1,222.32
Total Equity	<u>133,787.48</u>
TOTAL LIABILITIES & EQUITY	<u><u>133,787.48</u></u>

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03/07/24

Accrual Basis

NDCDEA
Profit & Loss
January through February 2024

	Jan - Feb 24
Ordinary Income/Expense	
Income	
Media Partnership Grant	187,949.61
Program Income	
Regional Membership Dues	25.00
State Membership Dues	160.00
Total Program Income	185.00
Total Income	188,134.61
Gross Profit	188,134.61
Expense	
Media Partnership Grant Expense	182,508.12
Meetings	
Convention Expense	96.30
Regional Meeting Expense	-5.00
Tree Promotional Mtg	-50.00
Total Meetings	41.30
Operations	
Supplies/Miscellaneous Expense	248.87
Operations - Other	10.00
Total Operations	258.87
Scholarships	4,000.00
Total Expense	186,808.29
Net Ordinary Income	1,326.32
Net Income	1,326.32

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 03/07/24
 Accrual Basis

NDCDEA
Profit & Loss
 January through December 2023

	Jan - Dec 23
Ordinary Income/Expense	
Income	
Auction	3,640.00
Donations/Sponsors	6,204.45
Media Partnership Grant	173,593.20
Miscellaneous	5,000.00
NRCS/SCD Grant	
Area 1	16,495.28
Area 1 Administration	3,299.06
Area 2	20,028.79
Area 3	24,220.78
NRCS/SCD Grant Admin	19,879.31
NRCS/SCD Grant - Other	103,074.91
Total NRCS/SCD Grant	186,998.13
OHF Tree Planting	1,452,270.96
Program Income	
Regional Membership Dues	75.00
State Membership Dues	700.00
Trainings	1,311.27
Tree Promotional Registration	4,138.52
Program Income - Other	13,362.26
Total Program Income	19,587.05
Total Income	1,847,293.79
Gross Profit	1,847,293.79
Expense	
Media Partnership Grant Expense	158,114.56
Meetings	
Meal Expense	90.16
Regional Meeting Expense	10,862.55
Tree Promotional Mtg	5,501.87
Total Meetings	16,454.58
NRCS/SCD Grant Payables	
Area 1 Admin	3,299.06
Area 1 Tech/Admin	16,495.28
Area 2 Tech/Admin	20,028.78
Area 3 Tech/Admin	24,220.78
NRCS/SCD Grant Admin	6,951.90
NRCS/SCD Grant Payables - Other	103,075.00
Total NRCS/SCD Grant Payables	174,070.80
OHF Tree Plantings	
OHF Tree PLanting Admin. Exp.	18,558.00
OHF Tree Planting Expense	1,437,150.96
Total OHF Tree Plantings	1,455,708.96
Operations	
Awards/Plaques	261.55
National Meetings	575.00
Supplies/Miscellaneous Expense	229.10
Operations - Other	10.00
Total Operations	1,075.65

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03/07/24

Accrual Basis

NDCDEA
Profit & Loss
January through December 2023

	Jan - Dec 23
Trainings	9,816.85
Total Expense	1,815,241.40
Net Ordinary Income	32,052.39
Net Income	<u>32,052.39</u>